

OFFICE OF THE PRINCIPAL
GOVT. POLYTECHNIC KULLU AT SEOBAG
DISTT. KULLU (H.P.) 175138

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No. 88

Dated: 30/5/2025

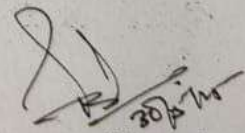
NOTICE

All the concerned faculty and students of 2nd, 4th & 6th Semester of this Institute are hereby informed that as per HPTSB Academic Calendar 2024-25 (Already notified), the teaching work for the 2nd, 4th & 6th Semester will be up to **28.05.2025**. The following schedule is to be followed with regards to various Academic Activities concerned with the Final Evaluation of Attendance, Sessional Marks & Practical Examinations for 1st, 2nd & 3rd Year (2nd, 4th & 6th Semester):-

S.N	Name of the Activity	Schedule to be followed (Dates)
1	End of 2 nd , 4 th & 6 th Semesters Classes	28.05.2025
2	Display of the Final Attendance & Internal Assessment on Notice Board	30.05.2025
3	Visit of Rationalization Committee	30.05.2025
4	Last date for making appeal to Principal regarding condonation of attendance of the students	31.05.2025
5	Display of Detained Students list	02.06.2025
6	Commencement of Practical Examination	03.06.2025
7	Commencement of theory Examination	10.06.2025

The following guidelines should be taken care of while evaluating final Attendance, Sessional Marks and Fine etc:-

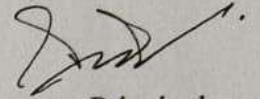
1. Relaxation in Attendance up to 5% will be given on the recommendations of the concerned HOD's only on justified medical grounds.
2. The Sessional/awards lists in triplicate along with attendance records and fine list if any @ Rs.5/per period should be submitted by concerned HODs
3. The distribution of Sessional Marks should be done as per the HPTSB rules.
4. The HODs will ensure that the students who are detained based on shortage of attendance and internal Sessional Awards shall be debarred from appearing in the end semester theory as well as practical examinations.


Principal
Govt. Polytechnic, Kullu
Distt. Kullu (H.P.)

Copy to :-

1. Institute Notice Board Block A, C & D
2. HOD Elect/Civil/Auto. Engg. & Applied Science & Humanities for information and strict compliance. They are directed to submit the above mentioned record strictly as per schedule and also intimate and get if noted by the staff working under their control.
3. Examination Incharge (Internal & External) for information and necessary compliance. He is further directed to prepare and display the final practical examinations date sheet on or before 28.05.2025.
4. Circulation amongst all the concerned teaching faculty members for information and necessary compliance. They are directed to submit attendance, internal assessment and other records on or before 30.05.2025 positively.

5. web site



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